

Sauk Valley Community College
June 22, 2020

Action Item 4.1

Topic: **Staff Raises for FY 2021 – Revisited due to COVID-19 Impact**

Strategic Direction: **College Health Metric 5 – Human Resources: The College hires qualified employees and provides adequate benefits to attract and retain staff.**

Presented By: **Dr. David Hellmich and Kent Sorenson**

Presentation:

At its December 2019 meeting, the Board approved step increases for eligible staff and a 2% cost-of-living adjustment for the staff salary schedule effective July 1, 2020. Given the unanticipated and dramatic effects of the pandemic, these increases need to be examined before they are implemented, making use of updated FY 2020 and FY 2021 budget projections (see attached).

Recommendation:

The administration recommends the Board reaffirm its approval of step increases for eligible staff and a 2% cost-of-living adjustment for the staff salary schedule effective July 1, 2020.



Budget Projection/Scenarios
June 2020

						Scenarios	
					5% decline in enrollment	10% decline in enrollment (Conservative Est.)	
Revenues	2019 Actual	2020 Budget	2020 Projected	2021 Budget	2021 Budget		
01_Local taxes	\$ 5,547,015	\$ 5,634,272	\$ 5,695,613	\$ 5,761,912	\$ 5,761,912		
02_State sources	1,574,050	1,718,248	1,718,248	1,718,248	1,718,248		
03_Tuition and fees	4,890,310	4,794,278	4,950,000	4,579,000	4,349,000		
04_Other revenues	318,847	242,500	223,000	179,300	179,300		
05_Investment income	92,013	70,500	75,000	50,000	50,000		
Total revenues	\$ 12,422,236	\$ 12,459,798	\$ 12,661,861	\$ 12,288,460	\$ 12,058,460		
Expenditures							
11_Salaries and wages	\$ 7,390,914	\$ 7,735,956	\$ 7,750,000	\$ 8,321,351	\$ 8,321,351		
12_Benefits	1,577,477	1,722,705	1,680,000	1,775,555	1,775,555		
13_Contractual services	855,155	982,191	725,000	772,874	772,874		
14_Supplies	564,987	729,267	550,000	706,441	706,441		
15_Conference and travel	130,121	202,649	100,000	190,404	190,404		
16_Fixed charges	40,491	42,314	42,000	55,000	55,000		
17_Utilities	359,668	375,700	335,000	333,800	333,800		
18_Capital outlay	11,511	-	16,215	1,300	1,300		
19_Grants and waivers	710,047	716,900	746,000	698,500	698,500		
20_Other expenses	18,619	216,500	50,000	202,800	202,800		
Total expenditures	\$ 11,658,991	\$ 12,724,182	\$ 11,994,215	\$ 13,058,025	\$ 13,058,025		
30_Transfers, net	\$ (33,228)	\$ (46,126)	\$ -	\$ -	\$ -		
Surplus/Deficit	730,017	(310,510)	667,646	(769,565)	(999,565)		
Fund balance, beginning	7,933,000	8,663,017	8,663,017	9,330,663	9,330,663		
Fund balance, end	\$ 8,663,017	\$ 8,352,507	\$ 9,330,663	\$ 8,561,098	\$ 8,331,098		
Challenge grant funds	\$ 1,940,057	\$ 1,940,057	\$ 1,940,057	\$ 1,940,057	\$ 1,940,057		
Adjusted fund balance	\$ 6,722,960	\$ 6,412,450	\$ 7,390,606	\$ 6,621,041	\$ 6,391,041		
Fund balance to expenditures	57.50%	50.21%	61.62%	50.70%	48.94%		